

**MINUTES**  
**of the**  
**Sandwich Historical Commission**  
**Meeting Date: October 05, 2011**

**Call to Order:** The meeting was called to order by the Chair, Terry Blake at 7:00 PM.

**Members Present:** Terry Blake, Ellen Carlson, Carolyn Crowell, William Daley, Jennifer Madden, and Jonathan Shaw

**Volunteers Present:** Kate Bavelock

**1. Approval of Minutes:** The minutes of September 7, 2011 were approved without amendment.

**2. Correspondence / Statements / Announcements / Follow Up**  
None

**3. Public Forum**  
None

**4. Staff Meeting**

Carolyn Crowell - Response to request to rename the Hoxie House.

The letter from Mason Smith (attached to agenda) was reviewed. Mr. Smith requested that the Hoxie House be renamed to include the name of the house's earliest documented occupant, Rev. John Smith. The historical significance of the Smith family was confirmed by the town Archivist, Barbara Gill and was undisputed. Discussion of the name change included unknown costs associated with changing the name, including printed materials and signage.

Carolyn Crowell made the following motion:

**MOTION:** That the SHC send a letter to the Board of Selectmen recommending that the town officially change the name of the "Hoxie House" to the "Smith-Hoxie House" in recognition of the Smith family's long, early residence in the house and contribution to the community.

The motion was seconded and carried.

Carolyn agreed to investigate the expense of changing the name and consult with Mason Smith.

Jonathan Shaw - Review of the SHC mission statement.

Subject withdrawn at the request of Mr. Shaw.

Jennifer Madden - Cemetery Preservation Update.

The Assistant Town Manager advised that no RFI is necessary for the projects under \$25,000. We only have to send a request for bids to the three bidders from the previous project. We will then select the lowest qualified bid.

