

## Meeting Minutes

### Sandwich Historical Commission

**Meeting Date: November 4, 2015**

**Present:** Members, David Schrader, Greg Anderson, Brandon Carrico, Carolyn Crowell, Jennifer Madden, Lisa Hassler, Bill Daley **Absent:** Phil Austin

**Call to Order:** The meeting was called to order at 6:04 PM by the Chair Greg Anderson

#### 1. Review and Approval of Minutes:

- David Schrader moved to approve the Minutes of the Regular Meeting of November 4, 2015. The motion was seconded. The motion carried, the minutes were approved

#### 2. Correspondence/ Statements/ Announcements/ Follow Up:

- A possible deal from Arcadia Publishing regarding their series on “Legendary Locals” was brought up to tie into the recent 375<sup>th</sup> anniversary of Sandwich. It was decided to not pursue to deal.

#### 3. Staff Meeting:

- Lisa Hassler and Jennifer Madden brought up the use of CPA preservation fund money and the process of how to properly request and use money from the preservation fund. Particular attention was put on the standards set forth by the Secretary of the Interior. Potential fixes through distribution and prioritization of funds for historical landmarks was discussed and it was decided to have more involvement with the projects by establishing more correspondence with the Board of Selectmen and the Town Manager. Bill Daley motioned for the approval of the projects to fix up several historical landmarks in Sandwich which was seconded and the motion carried on the condition that the CPA be made aware of the strict regulations by the Secretary of the Interior.
- It was discussed that Barbra Gill, the Library archivist, has announced her wish to retire and the future of the archives were discussed. The Commission was informed that the Libraries Board of Trustees handles any employee of the archives and the position is considered a Library job. It was decided to have members of the Commission attend the next Board of Trustees meeting to inform them of the situation. The possible use of CPA funding was also discussed.
- The possible digitization of the Sandwich Archive was brought up with attention put of the model used by the Town of Dennis. It was decided that Brandon Carrico would research potential funding and methods for digitizing the Sandwich Archives.
- Bill Daley brought up potential plaques for 22 Grove St and 6 Willow St. Lisa Hassler motioned to approve a plaque for 22 Grove St with a Circa 1675 date inscribed, Lisa Hassler also motioned to approve a plaque inscribed with circa 1858 for 6 Willow St. Both motions were seconded and passed.

- The maintenance of the cemeteries in Sandwich was discussed. Concerns were brought up about the need for a replacement iron gate for the Old Town Cemetery and who fixes headstones that are in need of repair and fallen over. .

**4. Old Business:**

- Bill Daley informed the Commission of the newly arrived Civil War memorial Plaque at the Town Hall and plans were made for a ceremony to be held at the Town Hall on November 11<sup>th</sup>.
- It was decided that the Chair Greg Anderson with assistance from the Commission would write a letter to NRG regarding the historical stone wall located near their proposed site for solar panels. The Commission agreed to support the proposal as long as the stone wall remained untouched.

**Adjournment:**

- Lisa Hassler moved to adjourn the Regular Meeting of November 4, 2015 at 7:53 PM. The motion was seconded and the motion carried adjourning the meeting.

Respectfully Submitted,

*Brandon Carrico*

Brandon Carrico, Secretary

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Greg Anderson, Chair